

Agenda Item	Notes	Action Items
Welcome Kristine Harris (Logan is in Bears Room)	Kristine was introduced. She will be the new Secretary.	<ol style="list-style-type: none"> <li>1. <b>Kerry</b> will get Kristine an email list to distribute minutes</li> <li>2. <b>Cynthia</b> will send the agenda to Kristine ahead of time</li> <li>3. <b>Kristine</b> will type minutes at the PA meetings</li> </ol>
Follow-up- Email has been sent to graduating families about how they would like to be communicated with in the future	Some families would like continued communication for special events and such. Kerry will update the master email list	<ol style="list-style-type: none"> <li>1. <b>Kerry</b> will update master email list</li> </ol>
Board organized BBQ in Sept- date and liaison from PA	Danny's BBQ caters... this a board fundraiser and is a pre-order event so we only collect numbers of plates needed, not any money at the time of order. Liaison is needed to communication between the board and the parents in order to make the most of this event. The school directly benefits from this repeat event.	<ol style="list-style-type: none"> <li>1. <b>Parent liaison needed to communicate between the board and parents.</b> (The PA has ideas of how to do this.)</li> </ol>
Kids together Anniversary Celebration and Walk 9/24/11 9:30-12:00- WPCC will be Honored Guest	Kids Together Park is raising funds for a misting station at their playground. WPCC is the honored guest so registration fees are waived. There is a 1.4 mile walk, food, music, and fun. We will set up a table with increase awareness about our school and playground project. We can advertise our yard sale. The park's committee will send parent information flyers to the school.	<ol style="list-style-type: none"> <li>1. <b>Parent(s) needed to organize the information table at the event.</b></li> <li>2. Talk up the event to get families to attend- <b>Everyone</b></li> </ol>
Yard Sale- Set date in October- Team Leader Needed	October 15. Kerry will check on reserving the gym, but we think this has already been established. Together times is October 13, so people can bring items to sell, already tagged to that event. If anyone has tips on organizing a yard sale, let a Parent Association member know. We discussed bake items need to be cheaper.	<ol style="list-style-type: none"> <li>1. <b>Kerry</b> will check on gym reservation</li> <li>2. <b>Need team leader still</b></li> </ol>
WPCC 5* Visit- Put together a job list to help the school staff for this visit- PA has \$1,000 to be used to buy classroom items	This fall a committee will come to rate the school, ensure we are meeting 5* requirements. Ruth has bought items for the classrooms already (based on the requirements list) and they now have the things they need to meet the 5* requirements. Wake med will make donations (Ruth created a needs list) and after they are done with their donations the PA can see what is left to be done.	
Communication- letter to be sent in Oct. to find out how they want to get involved at WPCC- Website is being upgraded, Kathleen Carter would like PA's input.	We discussed ways to enlist volunteers. We will send a letter in September that lists ways to volunteer time. The PA will keep these in a binder to reference. The website is being updated... the PA suggested uploading lesson plans, menu and parent testimonials. Kerry will email parents about submitting parent testimonials to	<ol style="list-style-type: none"> <li>1. <b>Kerry</b> send out email soliciting parent testimonials</li> <li>2. <b>Kristine</b> will send minutes to Kathleen to upload to the website... or Kathleen can teach Kristine how to do this.</li> <li>3. <b>Nikki</b> will spearhead a T-shirt run</li> </ol>

August 11, 2011

**WHITE PLAINS CHILDREN'S CENTER Parent Association Meeting**

	<p>Kathleen. We can also upload the PA minutes. Kathleen is also working on some public relation items... bumper stickers. We discussed a T-shirt run. Nikki will communicate with Tiffany and get it rolling.</p>	
<p>Discuss best days/times for future PA meetings- Treasurer position is currently open.</p>	<p>PA decided to meet the second Thursday of the month from 5:00-5:55. Dates for the rest of the year include: Oct 13, Nov 10, and Dec 8. Agenda items should be sent to Cynthia the Sunday prior to the meeting date.</p>	<p><b>1. Everyone</b> should send agenda items to Cynthia the Sunday prior to the scheduled meeting day.</p>